Faculty Committee on Program Review (FCPR)
Overview for New FCPR Members

- The Faculty Committee on Program Review (FCPR) is a standing committee of the University Faculty Senate.

- Members are appointed to the FCPR for a 3-year term by the Nominations and Elections Committee of the University Faculty Senate.

- FCPR will meet monthly during the academic year. Members are expected to attend regularly. At each meeting, members will be prepared to provide status reports on their assigned reviews, including:
  - Assessments of draft self-studies
  - Reports on opening or closing sessions with external review teams
  - Presentations of draft executive summaries for the Provost, for review by the FCPR

- The FCPR chair and administrative manager will assign program reviews to committee members. Please note that:
  - By design, program review assignments will be outside the member’s discipline/field of expertise.
  - Before the external review occurs, members will read the draft self-study as assigned and provide feedback **within two weeks** to the administrative manager.
  - After the external review occurs, members will read the external review team’s report, department’s response and dean’s response as assigned and draft an executive summary **within two weeks** to the administrative manager.

- To ensure impartiality, FCPR members will be recused from discussions that involve the member’s own department.

- The FCPR website is: [http://irp.dpb.cornell.edu/internal/academic-program-review](http://irp.dpb.cornell.edu/internal/academic-program-review). This site contains information regarding the academic program review process and the membership of the FCPR.

- The administrator of the FCPR is Kristin Walker: walker@cornell.edu; 255-2716

- The chair of the FCPR is Geoff Coates: coates@cornell.edu; 255-5447