



## Cornell University Faculty Committee on Program Review

### Faculty Committee on Program Review (FCPR) Overview for New FCPR Members

- The Faculty Committee on Program Review (FCPR) is a standing committee of the University Faculty Senate
- Members are appointed to the FCPR for a 3-year term by the Nominations and Elections Committee of the University Faculty Senate.
- FCPR will meet monthly during the academic year. Members are expected to attend regularly. At each meeting, members will be prepared to provide status reports on their assigned reviews, including:
  - Assessments of draft self-studies
  - Reports on opening or closing sessions with external review teams
  - Presentations of draft executive summaries for the Provost, for review by the FCPR
- The FCPR chair and administrative manager will assign program reviews to committee members. Please note that:
  - By design, program review assignments will be outside the member's discipline/field of expertise.
  - Before the external review occurs, members will read the draft self-study as assigned and provide feedback *within two weeks* to the administrative manager.
  - After the external review occurs, members will read the external review team's report, department's response and dean's response as assigned and draft an executive summary *within two weeks* to the administrative manager.
- To ensure impartiality, FCPR members will be recused from discussions that involve the member's own department.
- The FCPR website is: <http://irp.dpb.cornell.edu/internal/academic-program-review>. This site contains information regarding the academic program review process and the membership of the FCPR.
- The administrator of the FCPR is Kristin Walker: [walker@cornell.edu](mailto:walker@cornell.edu); 255-2716
- The chair of the FCPR is Geoff Coates: [coates@cornell.edu](mailto:coates@cornell.edu); 255-5447